

PARKING AND TRANSPORTATION ADVISORY COMMITTEE

MINUTES	APRIL 14, 2009	2:00 PM	226 STADIUM
MEETING CALLED BY:	Michael Cook, Chair		
ATTENDEES	Members: Bob Miller, Mike Katovich, Michael Cook, Ron Siders, Jon Sheffield, Jimmie Hinze, Gary Zetrouer, Joseph N. Wilson, Ralph Hoffman Ex-Officio Members: Scott Fox, Linda Dixon, Susan Norred Non-members: Fred Rowe, Cydney McGlothlin, Ron Fuller, Christina Henry, Tracey Copeland (recording)		
FACILITATOR	Scott Fox		

CALL TO ORDER COOK

Meeting was called to order at 2:03 p.m.

APPROVAL OF MEETING MINUTES COOK

DISCUSSION/ ACTION Linda Dixon asked that committee motions be moved from “Conclusions” to “Action” on the minutes. The committee unanimously approved the February 10, 2009 minutes, with the proviso that the requested change be made on future minutes.

TAPS DIRECTOR’S UPDATE FULLER

DISCUSSION	<ul style="list-style-type: none"> • New Garage – The main structure is practically complete. The contractor is preparing the elevators and the airtight capsules. The garage proper should be ready for use by the first week of the Fall semester, the time of the highest utilization of parking. Occupancy of the office space is scheduled for late August. • Faculty/Staff Decal Renewal – Process is going smoothly. TAPS is currently in the Shands Atrium selling decals. • Motorcycle Decal Locking Device – Faculty and Staff can now purchase a locking device which allows users to transfer their automobile decal to their motorcycle, in lieu of having to purchase two (motorcycle AND vehicle) decals. • GatorLift – GatorLift supervisor (Gil) is retiring in May, and TAPS is looking to hire a replacement. As GatorLift usage increases, TAPS may add another regular driver; they currently utilize a part-time driver to fill in during periods of heavy demand. TAPS has also purchased a new shuttle. • Inner Drive – TAPS has hired a patroller dedicated for this parking lot and has not experienced any real problem with enforcement. Reallocation of and balancing with the Tigert Gated Lot is going well. TAPS has also been authorized to utilize the Band Field Lot for one more year. • Restriping and Renovations – Inner Road, Village Drive, and some motorcycle zones were restriped over Spring Break. There were also some renovations in Garage I (i.e., new handrails in stairwells).
ACTION	No committee action required.

EASTSIDE CAMPUS OFFICE BUILDING, CONCEPTUAL SCHEMATIC DESIGN/SITE APPROVAL ROWE

DISCUSSION	<p>Fred Rowe, Project Manager with Facilities Planning and Construction, presented the Conceptual Schematic Design phase of the Eastside Campus Office Building (ECOB), an 80,000 GSF, three-story building. One of the purposes of the ECOB is to ameliorate the building and parking shortages on the main campus by leasing space to various off- and on- campus departments. Mr. Rowe expects to break ground early next month, and the project is expected to be completed in March 2010.</p> <p>In terms of parking, there are currently 127 parking spaces. Some of this parking is scheduled to be relocated to the opposite side of the building (hidden from view along Waldo Road) to create a pedestrian walk. The ultimate goal for parking, projected out to the next five years’ demand, is 450 spaces. There is room on-site for additional</p>
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	<p>parking in the future, should it become necessary.</p> <p>Along Waldo Road, one entrance will be changed from a single ingress/egress to a 2-lane, dedicated right/left exit. Mr. Rowe apprised the committee that the FDOT did not think that adding a right turn lane to accommodate the traffic increase was warranted.</p>
ACTION	Ron Siders moved to approve the Conceptual Schematic Design as presented. Mike Katovich seconded the motion. The motion passed unanimously.
<p>SUN TERRACE EXPANSION, PROGRAM APPROVAL MCGLOTHLIN</p>	
DISCUSSION	<p>Cydney McGlothlin, Project Manager with Facilities Planning and Construction, presented plans to expand the Sun Terrace, which would: add another food venue; increase both indoor and outdoor seating; move the bookstore to a more prominent location with more space for all six colleges to display their books and paraphernalia; and provide some “frontage” to the Stetson Gallery. It will also add a covered walkway to connect the Stetson Gallery and the HSC Library.</p> <p>This project is not impacting parking or affecting any landscape, but Mrs. McGlothlin is seeking preliminary approval from the various committees before presenting to the HSC Senior VPs.</p> <p>This project is expected to begin construction in May 2010 and open during Spring Break 2011.</p>
ACTION	Jon Sheffield moved to approve the plan as presented and to ask Mrs. McGlothlin to return after presenting to the Senior VPs. Gary Zetrouer seconded the motion, and the motion was carried.
<p>REQUEST FOR RESERVED PARKING SPACE for BIOFUELS PILOT PLANT HOFFMAN</p>	
DISCUSSION	Ralph Hoffman appeared before the committee to request that the “Service Vehicle” spot behind the Biofuels Pilot Plant be permanently designated for the Biofuels Pilot Plant. If approved, it would not significantly impact the other service vehicles spots.
ACTIONS	Pradeep Kumar moved that the request for a Biofuels Pilot Plant designated parking spot be approved. Mike Katovich seconded the motion and then moved to approve with the addendum that any reserved signage reflect a M-F, 8-5 enforcement. The motion carried unanimously.
<p>REQUEST FOR CROSSWALKS, SIX LOCATIONS SHEFFIELD/HENRY</p>	
DISCUSSION	<p>Jon Sheffield and Christina Henry presented the InterResidence Hall Association (IRHA) request for additional crosswalks at the following six locations:</p> <ol style="list-style-type: none"> 1. Lakeside 2. Jennings 3. Keys 4. Tolbert 5. Springs 6. East Hall <p>Bob Miller moved to open the floor to discussion of each crosswalk individually. Mike Katovich seconded the motion. Scott Fox informed the committee the both he and Ron Fuller had visited each of these locations and found that the same concerns which had prompted PPD Operations Engineering to create the <i>Policy on Placement of Crosswalks</i> were still valid and that there were newer issues regarding ADA compliance. The policy states that: “Prior to approval of a new crosswalk, an engineering study shall be conducted by PPD to determine if the conditions described below are satisfied:</p> <ul style="list-style-type: none"> • Pedestrian volume should be sufficient to justify placement. • The crosswalk should fulfill a reasonable need to direct pedestrians across traffic lanes. • Crosswalk location should be illuminated. • Crosswalk location should be visible to traffic for 200 feet in both directions. • The crosswalk should convey a clear and simple meaning to pedestrians and drivers. • There should be no existing marked crosswalk within 500 feet of the proposed location.

ACTIONS

- 1) *Lakeside* – Bob Miller moved to approve this request, and Mike Katovich seconded the motion. The committee approved this request, which fulfilled all conditions of the *Policy on Placement of Crosswalks*.
- 2) *Jennings* –The committee unanimously opposed this request since, according to an e-mail from Clark Collins, of PPD Operations Engineering, “it would be safest for both vehicular and pedestrian traffic” [to use] “the crosswalk already at Newell Drive”.
- 3) *Keys* – Bob Miller moved to approve the request. Jimmy Hinze seconded the motion. The committee approved this request which also fulfilled all conditions of the *Policy on Placement of Crosswalks*.
- 4) *Tolbert* – The committee opposed this request.
- 5) *Springs* – Bob Miller moved to defer discussion on the Springs crosswalk until next meeting, due to confusion as to the exact location of the proposed crosswalk. Mike Katovich seconded the motion, and the motion to defer discussion was carried.
- 6) *East Hall* – Mike Katovich moved to defer discussion on the East Hall crosswalk until next meeting, before which either Ron Fuller or Scott Fox is to meet with Ken Osfield to discuss ADA compliance issues. Gary Zetrouer seconded the motion, and the motion to defer discussion passed unanimously.

OTHER BUSINESS

COOK

DISCUSSION

During discussion of the reserved parking request for the Biofuels Pilot Plant, both Pradeep Kumar and Mike Katovich suggested that Dr. Ingram be provided a dedicated reserved parking spot due to his appointment to the National Academy of Sciences. Scott Fox pointed out to the committee that reserving a parking spot for Dr. Ingram would violate two TAPS policies: (1) only Deans, VPs, or above are eligible for reserved parking and (2) they must pay the Gated rate if granted a reserved parking spot. Mr. Fox did, however, agree that the prestige of the appointment warranted an exception to those rules.

ACTIONS

Pradeep Kumar moved that the committee afford members of the National Academy of Sciences the same reserved space privilege as a Dean. Jon Sheffield seconded the motion. The motion carried unanimously.

Scott Fox and Ron Fuller are to clarify/rectify the issues with the Springs and East Hall crosswalk requests.

As follow-up to a request made by Dr. Michael Tuccelli, Mr. Poppell elected to deny this request and to keep the central area of the campus “auto-restricted”.

ADJOURNMENT

COOK

Meeting was adjourned at 3:58.